

CONSENT AGENDA ITEM – A

FRONT RANGE FIRE RESCUE
BOARD OF DIRECTORS MEETING
100 Telep Ave., Johnstown, CO 80534
Tuesday, February 11, 2020 at 18:30 or following Pension Board Meeting

Director Rutt called the FRFR BoDs Meeting together at 18:16. Roll call: Darrin Rutt, Jim Young, Greg Freehling, Reid Hobler, and Blair Howe. Those also in attendance are Chief West, Chief Covillo, Chief Drage, and Vanessa Thorpe.

PLEDGE OF ALLEGIANCE: Said previously at Pension BoDs Meeting.

PUBLIC COMMENT: N/A.

CONSENT AGENDA: Hobler moves to pass the consent agenda. Howe seconds. Roll call: Rutt, yes; Young, yes; Freehling, yes; Hobler, yes; and Howe, yes. Motion passes.

STAFF REPORTS: Chief West presents Christine's report as she is attending a conference.

ADMINISTRATION/FINANCIAL: The month of January has been busy with setting up the accounting year, election preparation, and training with new policies.

Financial Update: We have simplified the YTD financial report. January is a bit deceiving, the property tax has not come in yet, and we are paying for services up front in some cases. The YTD financial report is in the Google Folder.

Election Update: The call for nominations was printed on January 30th, in the Johnstown Breeze. In the spirit of transparency, we also posted the information on our website. At this time, we do have enough nominations to continue the election process.

LIFE SAFETY: Chief Drage included graphs showing comparisons. He provided comparisons of public outreach compared to last year as well. He mentioned that has been communicating with the Town of Johnstown and they are nervous with all of the growth coming our way.

Pre-Plan Program: The engine company pre-fire planning program is back. Inspector Nakata re-vamped the program and rolled out training to all companies last month. It kicked off Feb 1st and each company has no more than 2 or 3 assignments each month. This will be a very valuable training tool to improve firefighter safety.

Health and Wellness Program: We had a focus group meeting on Jan 16th to discuss the new program and develop a plan for implementation. Drage is currently working on preparing FRFR to join the State's Cancer Trust and Heart Trust, to provide improved coverage for our members.

Development Reviews: So far in 2020, new development submittals have been relatively slow. However, things are starting to pick up in Johnstown, with several new developments receiving final approval from Town Council. The Town is expecting to see a dramatic increase in building construction in the near future.

Code Adoption: The Town of Johnstown approved the new municipal code adopting the 2018 IFC for implementation on Feb 1st. Drage is still working with Milliken to get the 2018 IFC in place.

Internship Program: Justin Barleen began a 300-hour internship with us on Jan 21st. He will be working with each of our various program managers to draft a 2019 annual program appraisal and report. These will become very important documents to us as we move forward in the accreditation process. He's also starting a few other documents that will help us in that process.

OPERATIONS:**Apparatus & Facilities**

- We are expecting to take delivery of the new brush truck by the end of February. SVI has had delays in receiving the front bumper. We will keep the BOD posted of the delivery.
- The Tender we have for sale has had no activity. Would the board be opposed if we drop the price to \$20,000.00? BC Werness and Covillo have also considered offering the tender up for donation to another fire agency that may need one. Covillo brings this option up for consideration.
- The remodel at Station 2 is going great. We have had to make some modifications to the kitchen layout to ensure we have sufficient cabinet storage space. We have also added an island in the kitchen. We think the new arrangement will be great for the crews. Phase 2 is complete and we have moved into the east bedrooms.
- The remodel at Station 3 will be completed this week. We are working with UCH EMS to get 2923 into service fulltime.
- Covillo has met with Allen Dye of Metco regarding the use of our vacant property at Gateway.

Staffing: BC Kronholm and the other BCs are working on developing a timeline and hiring process. We anticipate hiring a new member in mid-July and have them start the academy in the latter part of August.

Operations:

- 2019 was the first year that we ran data on response times. At the end of August of 2019, our 90th Percentile was 8.46 minutes for incidents within the Town of Johnstown. Our crews were successful in bettering the 90th Percentile to 8.29 minutes. The 90th Percentile within the Town of Milliken at the end of August was 6.30 minutes; although we slid down slightly, we ended the year with the 90th Percentile at 6.43 minutes. Overall, we are providing a terrific response to times to all incidents within both towns.
- The first month of 2020 responses has remained consistent with January 2019.
- In February, we will be meeting with GFD to dialogue further joint cooperative efforts concerning Hazard Material Response.

Training:

- Chief and Covillo have concluded the training of staff on managing the mayday. The crews will be attending a task level training with PGFPD in February.
- BC Kronholm recently assisted the State Training Group with a Fire Officer II class in Grand Junction.
- UCH EMS has a dedicated EMS instructor. We have modified our training calendar to accommodate the Trainer's schedule.

Discussion Item #1: We have had minimal interest in the 1991 GMC Tender we have for sale through Brindlee Mountain. Our current asking price for the apparatus is \$25,000.00.

The current asset in question has not been utilized in response for several years. The current asking price is not attracting interest. Any income received from the sale will be adding a minimal addition to the Capital Reserves. In consideration of donating, the apparatus will build collaborative equity with the agency who can benefit from the Tender.

Staff Recommendation And Action Proposed: Staff recommends lowering the price of the Tender to \$20,000.00. Also advertise the tender for donation on the State Fire Chiefs and Missouri Valley Dispatch website. We may also consider a donation to the Front Range Fire Consortium as a possible full or partial fee waiver.

Howe asks how much the fee is for the FRFC Consortium. Covillo states it is \$10,000 per year. If we were to donate, the fee would be prorated. Howe asks about two years. Covillo states that he can always ask. Howe asks if the portable pump still works. Covillo believes that it does. Howe feels it would be a good asset to the FRFC Consortium.

Covillo asks if the BoDs would want to go to the FRFC Consortium with the 1991 GMC Tender as a donation and ask for a proration. Young would like the FRFC Consortium explained. Covillo reports that the FRFC consortium is made up of 10+ agencies along the Front Range area. He explains it is a training consortium. We get benefits from putting our folks in the academy. There are trade-offs with this membership—if we send people to instruct, we get money back.

Chief Mirowski did the Leadership Journeys 1 and 2. It opens up guaranteed seats to us. It brings us together with our Northern Colorado Partners. Covillo states it also brings credibility in and online and fine tunes the task level skills for firefighters to get them fully online. The other benefits of the FRFC Consortium are it gets them FF1 and can get them FF2 as well as Hazmat Operations, DOU prior to ice rescue, car seat, etc. The first-year requirements are handled with the first six months of being with the agency.

West states that one of the benefits speaks to the hard cost of the membership cost compared to the soft cost. Each time we have to take them off the rig to get certified if we do it ourselves, versus the soft cost of the membership, it is a significant training benefit. West states the networking is huge and a great bond. Many of these agencies respond together.

Young asks if the 1991 GMC Tender is in decent shape. Covillo reports it has just over 10,000 miles. The crews have done all of the truck checks.

The Board of Directors all agree this is administrations discretion and should do as they see fit.

Discussion Item #2: FRFR has been approached by Metco Landscape to use the vacant land at Gateway for an employee parking lot. Staff informed the BOD in December. Covillo has met with Allen Dye of Metco and dialogued some possible options.

Financial Or Economic Impacts: No cost landscape spring and fall clean up, and irrigation start-up and winterization services. The saving will be minimal although allow our crews to focus on training, response, and public programs. Metco is offering to pay a monthly rent on the property, which can off-set snow removal costs for the District during the winter months.

Staff Recommendation And Action Proposed: Staff recommends for the BOD to direct staff to continue to negotiate and pursue a contractual agreement between the District and Metco Landscape. Direct Staff to work with Legal Counsel to develop an agreement that Metco will pay a monthly fee of \$500.00 a month for 12 months (\$6,000 annually) for the use of the vacant property and include a spring and fall cleanup of all three stations, also to include the start-up and winterization of the irrigation systems at all stations.

Young asks about surplus for plowing equipment. Covillo states we will retain the truck and plow for state use and for when situational circumstances arise.

Young moves to direct administrative staff to work continue to negotiate and pursue a contractual agreement between the district and Metco Landscape as well as work with Legal Counsel to develop an agreement that Metco will pay a monthly fee of \$500.00 a month for 12 months (\$6,000 annually) for the use of the vacant property and include a spring and fall cleanup of all three stations to also include the start-up and winterization of the irrigation systems. Hobler seconds. Roll call: Rutt, yes; Young, yes; Freehling, yes; Hobler, yes; and Howe, yes. Motion passes.

FIRE CHIEF: The last month has been extremely productive as we begin work on several large projects that West has been telling the BoDs. We have started talks with the Front Range Fire Consortium to be our designated recruit fire academy. West has met with several external stakeholders to build new and strengthen old relationships, and we have been invited to participate in several regional and statewide programs. Our goal of extending the reach of FRFR is starting to move along. Additionally, the federal government has finally opened the AFG grant process and we have filed for a large grant for SCBA. Lastly, staff has begun the initial stages of updating critical documents such as job descriptions, policies, and our Board of Director bylaws.

Highlights

- Attended a steering committee meeting for the State's Fire Officer 3 program
- Represented FRFR with Chiefs Drage and Covillo at Chief Mark Quick's retirement from the CDFS
- Met with Chief Randy Leshner of TVEMS to discuss relationship building. With our new areas near 402, we likely will be operating more frequently with TVEMS

- Attended the funeral of Lezlie Klaas. West appreciates the good showing from FRFR members as we supported the Klaas family and LFRA
 - Young interjects and asks Chief West if he receives Special District Mail about grant writing. He thanks Young and replies that he does. Rutt would like to thank Chief West and Staff for attending Lezlie Klaas' funeral.
 - West states we will be attending West Metro's Services next Monday.
 - Chief West thanks staff for attending South Metro Funeral Services as well. He appreciates the support. He states that using occasions are an opportunity to share with our younger firefighters how important these programs are.
 - Chief West attended the State Chief's Meeting today. There is a current bill at the state to increase employer funding for FPPA. Employees are bumping up a half of a percent per year over an eight year period. They are at 10%. It will go from 8% to 12%. After this, there will be a 1% in year nine. This will help with cost of living increases. It is expected to be voted on in the next two months. It is a cost to us. It helps keep FPPA solvent. It is one of the most secure and solvent in the nation, even compared to PERRA. It is very actuarial sound. They did speak about de-gallagherization. Residentially it will go down to 7.1%. FRFR has de-gallagherized, so we are in good shape with this.
- Taught 3-4 hour sessions with Chief Covillo in Managing the Mayday. Several other departments attended the training
- Taught strategy and tactics at a regional course in Golden.
- Met Milliken Town Manager (see old business)
- Met with Johnstown Town Manager
- Met with Berthoud Fire Chief to discuss strengthening relationships in response and training
- Met with LFRA Chief to discuss inclusion of a property into FRFR's district (see discussion item)
- Participated in the Colorado Fire Chief's Association's planning process for the annual State conference

Discussion Item #1 : Inclusion/Exclusion Property: This month, I met with Chief Miller (LFRA) to discuss our including a piece of property that is currently in LFRA's district into FRFR's district. The property is surrounded on three sides by the Ridge property and is outside of the Town limits. Chief Drage will be contacting the land owner to see if they are agreeable to this inclusion. A map of this property is included in your packet.

FRFR's IGA is on the Milliken Agenda for 2/12/2020. We are told that the Impact Fee IGA will be on their agenda for 2/26/2020

In 1986, the town signed an agreement with the then Milliken Fire Protection District. Since that time, the agreement does not appear to have been updated. Since the creation of FRFR leaves the Milliken IGA defunct, we have written an updated agreement (and its accompanying Impact Fee IGA) that has been adopted by the Johnstown. We are hopeful that Milliken will soon adopt this agreement. Recent discussions with the town have led us to feel that they may be reluctant to agree to impact fees in the town. As you know, growth paying for itself and the infrastructure within FRFR has been stated as an important talking point in the recent past. We feel that it is right to request such fees to ensure that we can keep up with the added call volume that growth brings.

Our IGA (and specifically our Impact Fee IGA) will have long term effects on FRFR's capital funds and our ability to continue to provide the level of service the Town expects.

The final IGA with the Town is in the Google Folder.

OLD BUSINESS:

Milliken IGA: West states tomorrow evening we are on the agenda for the IGA. We are hoping for the IGA to be approved at the Milliken Town Meeting. The Impact Fee is on the agenda for February 26th. Chief West asks if any of the BoDs could be at the meeting for support. There is no cost to the current citizens of Milliken. It is just growth paying for growth. West is very optimistic.

Hobler asks how different is Milliken's IGA compared to Johnstown's. West states barely different, very minor. The vast majority is wording. The biggest hang-up a couple months ago was the 502 Provision/Inclusion/Exclusion. Our

attorney educated the town's attorney on this matter as it was all new to him. Rutt thanks administration for their hard work.

BOARD REPORTS: Young did not get up to Estes to speak with the antique dealer regarding the antique truck as the weather turned bad. He will the next time around.

West states regarding the antiques, he had good conversations at the weekly breakfast with the local chiefs. Windsor has a museum. LFRA funds theirs. The door is open on how we can utilize our community risk reduction, fire prevention, etc. There are some avenues and some grants to look at how to utilize this.

Young states he really wants to pursue the Estes guy.

CORRESPONDENCE: In the Google Folder.

Rutt thanks everyone. Young states we have outstanding people.

ADJOURNMENT: Rutt moves to adjourn at 18:56. Hobler seconds. Roll call: All "aye." Meeting adjourned at 18:56.