

FRONT RANGE FIRE RESCUE
BOARD OF DIRECTORS MEETING
Meeting in both Zoom and Person
Tuesday, June 9, 2020 6:00 PM

Due to COVID-19, the June BoDs Meeting is held both virtually and in person; instructions to join the meeting can be received by emailing info@frfr.co Individuals who wish to make comments regarding items scheduled on the agenda or wish to address the FRFR Board during public comment on items not specifically scheduled on the agenda will use the Q&A option in the Virtual Meeting and a moderator will deliver the comments to the Board, or individuals may send public comment to info@frfr.co prior to the meeting. Those attending the meeting in person will be required to maintain social distancing guidelines and wear a face mask.

Director Rutt calls the FRFR BoDs Meeting to order at 18:04. Roll call: Reid Hobler, Darrin Rutt, Greg Freehling, Jim Young, and Blair Howe. Also, in attendance are Chief West, Chief Covillo, Chief Drage, Kurt Nakata, Christine Champlin, and Vanessa Thorpe.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: Kurt Nakata reports that membership does not get to treat our BoDs very often and say thank you. A collection has been taken and they would like to provide dinner for the BoDs to say thank you. Membership would like to know when a good date would be to serve dinner to the BoDs. Nakata states the membership appreciates all the support they have received from the BoDs. BoDs suggest August as being a good month and again, thank Nakata and the rest of the membership.

CONSENT AGENDA: Hobler asked if the Executive Session was going to be moved to the beginning. West states it does not matter at what order it goes in. It can be left towards the end of the agenda.

Young moves to approve the consent agenda as stated. Hobler seconds. Roll call: Hobler yes; Rutt, yes; Young, yes; Freehling, yes; Howe, yes. Motion passes.

STAFF REPORTS

ADMINISTRATION

Financial Summary:

- YTD Financials
- Property Tax Revenue 2019 vs 2020

The above items are attached in the Google Folder. The property tax chart, compared to what was received in 2019 receipts to what we have received in 2020. As expected, we did not receive the full amount in May, however yesterday we received June's warrants and much closer to last year's receipts. Property owners and businesses are being waived delinquency fees and have been given an extended period to pay.

We have been conservative with expenditures and remain on target at 38% of budgeted expenses in the general fund.

Hobler asked if we saw any downturn with small businesses. Christine stated that we saw a little bit of downturn in May but it is back up again. West states we saw the same downturn in June but they are now back up. Christine states we are conservative in our expenditures.

Recognition Of Our Community Businesses: We have worked out a strategy with Johnstown Breeze to recognize the local businesses who have remained open during the recent "stay at home order". A copy of the full page insert that the Johnstown Breeze will be including in their next edition is in the Google Folder.

JFPD & MFPD Fire Chiefs: We are setting an area aside to honor our JFPD and MFPD Fire Chiefs – We have the MFPD Fire Chiefs picture completed (in the Google Folder). We are hoping to locate more pictures for the JFPD Fire Chief poster. At this time, we only have the current board member pictures that served as Fire Chiefs for JFPD. Any help would be appreciated.

Freehling states that there is a scrapbook out there somewhere with fire chiefs/pictures, etc., newspaper articles. West wants to preserve and display this history at Station 2. BoDs thoughtfully came up with past fire chiefs and provided names to Christine.

LIFE SAFETY

Code Adoption and Impact Fees: We are still working with Milliken to get the 2018 IFC in place. We had a work session with the Town Board on 04-22-2020 that went very well. The ordinance adoption was on their action agenda for May 27th; however, the Town Attorney realized that they had not provided the proper legal notice of the public hearing. As a result, the public hearing for the new municipal code was rescheduled for the next meeting, which should be June 10th.

Health and Wellness Program: Chief Drage sent out a SurveyMonkey to the membership on May 11th to collect member input on a variety of the health and wellness services they receive. 32 members completed the survey, which provided us a tremendous insight into their thoughts, feelings, and opinions. One particularly unexpected item was the level of dissatisfaction with our clinical services for emotional support; however, the survey also revealed an impressive internal system of peer-to-peer communication that our members

felt was far more beneficial. We are currently developing plans to enhance the training we provide to our members to lend additional support to this peer-to-peer system, and we are transitioning away from First Responder Trauma Counselors for clinical counseling services.

Rutt asked if paramedics are included in this. West explains that they have their own through UCH..

Pre-Plan and Inspection Programs: We were contacted by the Johnstown Town Manager with a request to support their efforts to allow restaurants alternatives for reopening, to include the possibility of expanding seating onto sidewalks and potentially into Parish Avenue. Individual restaurants will be applying to the Town if they choose to make this move, and FRFR has agreed to review submitted plans within 24 hours to help support our local businesses. Finally, with FRFR's move to Phase 2 on June 1st, Inspector Nakata has developed a revised plan for re-engaging the engine company pre-plan program.

Fire Investigation: A-shift responded to a residential structure fire in Johnstown on the afternoon of May 20th. No humans or pets were injured. Operations personnel quickly suppressed the fire, which had extended to the attic, main floor, and basement as a result of a strong easterly wind.

Emergency Management: Chief Drage continues to spend every Tuesday in the Weld County Emergency Operations Center (EOC), filling the role of the Emergency Services Branch Director. He is scheduled to continue this through Tuesday, June 9th, at which point the EOC will transition to reduced staff and a "monitoring" role.

Public Outreach: Operations personnel have continued to fill numerous requests for drive-by birthday parades for citizens throughout the district. These continue to be very popular among our citizens. We will be phasing them out as we move towards a gradual re-opening.

We purchased several gift certificates for a free ice cream cone from Goobers and The Lunch Box in support of our helmet safety promotional campaign that kicked off June 1st. Each engine and staff vehicle will have coupons so they can share them with children who are riding bikes, scooters, skateboards, etc while wearing their helmets. We truly appreciate the contributions from Goobers and The Lunch Box for helping us make this program a reality! Drage states they are thinking of doing a sustained program of this. Nakata also explained a helmet program that kids will get an opportunity to meet certain criteria to earn a helmet.

Hobler asked what Johnstown is doing in regards to closing down Parish for smaller businesses to be able to operate out in the streets for social distancing precautions. Drage explained that it gives the businesses the ability to expand their seating and they have asked for FRFR support. This also lets FRFR be able to respond through Parish. This is in support of helping increase revenues of small businesses in town. The town is trying to find a balance and support small businesses.

OPERATIONS:

Apparatus & Facilities:

- The remodel is ongoing. We are in the final stretch of phase 3. We are hoping to move into the offices by the end of the week or early next week. The gym construction is underway. We are asking H3 to have the gym completed by August 1, 2020.
- We have updated the drawing for St. 4 and are soliciting input from the crews. We want the training tower to be accessible for Truck operations and also physical fitness activities.

Staffing:

- Today was the first phase of the Engineer process. Due to the high winds, we delayed the practical portion until the next day. Two candidates are participating in the process. We will make an announcement by the end of the day on Thursday.
- We will be conducting a shift bid process for Firefighters on Friday, June 12, 2020. The bid will allow all Firefighters to move shifts to fill the open slot vacated by the promoted Engineer.
- The Firefighter hiring process is going well, and we have 12 finalists who will be doing a ride a long evaluation the week of June 22. We feel we have a great group of finalists.

Operations:

- Covillo feels we are not getting some essential data in the reports. 2923 is responding to a fair number of calls outside of FRFR's District. The unit is still a tremendous asset within our District 3 and the neighboring agencies.
- We are getting back to a new healthy routine. As Chief West mentioned, we are well into phase 2 of our reopening plan. The line staff is all doing well, and morale is still well.
- Covillo has been attending various online demonstrations of potential CAD, RMS, and JMS systems for Weld County.

Training:

- BC Kronholm is back in the office. It is great to have him present at the station.
- We are now doing multi-company evolutions with the crews.

Young asked if 2923 is the ambulance that runs out of Station 3. This is one of UCH's ambulances. The Hill -n- Park neighborhood is very grateful for them being in the neighborhood. It is not an ALS Crew yet, but hoping in the near future. They are licensed to

respond to BLS calls as a unit. Howe asked these questions. Howe would like Covillo to double check on that. Covillo explained the codes and how they are determined and how the department is set up. Covillo will double check on this per Howe's request.

FIRE CHIEF: We have had only three weeks since our last meeting, as May's meeting was held a week later than usual. This report will be a little abbreviated because of that.

In the last three weeks, we continue to be busy with department projects. We continue to monitor the County tax revenue situation. We are happy to see that our investment accounts are starting to return to reasonably stable numbers.

Highlights:

- Today- the first phase of our engineer promotional process was held. We expect to promote and swear in our new engineer at next month's meeting.
- We met with the officers and BCs this month and introduced updated job descriptions and the qualification matrix. The matrix and job descriptions are based on national standards, which many departments choose to ignore. We believe that by implementing the certification and education standards, we will continue toward our vision of strengthening our bench, giving clear succession plans, and being a recognized department in the region.
- West attended a multitude of video meetings related to the pandemic. These are starting to slow down as we have moved to the next phases of the crisis.
- We have entered Phase two of our reopening, and all of the staff is back to a regular work schedule.
- West has participated in one memorial service as a bagpiper. This was for a police officer in Ogden, Utah, who was shot and killed last week. The officer was 24 years old and left behind his wife of 5 years. West used vacation time to cover his time away since this was out of state.
- West worked on gathering information related to our Gateway property. West requests an executive session to discuss his findings and for the BoDs to discuss how they would like to move forward.

EXECUTIVE SESSION: Executive Session: §24-6-402(4)(a), C.R.S., Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest.

Hobler moves that the BoDs enter Executive Session pursuant to 24-6402(4)(e), C.R.S., for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators concerning our Gateway Property at 18:53.

Executive session ends at 18:49.

Hobler moves to end the Executive Session and to resume the regular FRFR BoDs Meeting at 18:49. Freehling seconds. Roll call: All "aye." Motion passes.

Rutt resumes the FRFR BoD Meeting at 18:53.

Hobler moves that FRFR adopt Resolution 2020-03 for possible sale of real-estate property and authorizing Chief West as the negotiator. Freehling seconds. Roll call: Hobler yes; Rutt, yes; Young, yes; Freehling, yes; Howe, yes. Motion passes.

ADJOURNMENT: Rutt moves to adjourn at 18:54. Roll call: All "aye." Meeting adjourned at 1854.